



2025 Spring & Summer Semester Admission Guide for Korean Regular Courses



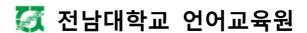






Chonnam National University Korean Regular Course Inquiries <Chonnam National University, Language Education Center>

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01 / Course Schedule

Session		Period		
2025	Spring	2025. 03. 04. ~ 2025. 05. 15.		
	Summer	2025. 06. 02. ~ 2025. 08. 11.		
	Fall	2025. 09. 01. ~ 2025. 11. 14.		
	Winter	2025. 12. 01. ~ 2026. 02. 10.		

X This schedule is subject to change. Any changes made will be posted on the website(URL: http://leckor.jnu.ac.kr).

02 / Admission Schedule

Classif	andi a u	2025				
Classification		Spring Session	Summer Session			
Application	D4 Visa	2024.11.26. ~ 2024.12.20.	2025.02.24. ~ 2025.03.21.			
Period	Other Visas	~ 2025.02.14.	~ 2025.05.16.			
Announcement of Successful Candidates	D4 Visa	2025.01.02.	2025.04.02.			
Registration of Suc	cessful Candidates	Notice will be given only to successful applicants				
Sending the Certificate of Admission		After the tuition payment				
Beginning of the Semester		2025.03.04.	2025.06.02.			

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03 / Eligibility

- Foreigners or Korean Nationals (residing abroad).
- High school graduates (prospective undergraduates) or applicants who have completed the equivalent of the Korean primary and secondary school education system.

04 / Required Documents *Documents must be submitted in the following order to facilitate processing.

No.	Documents	Note
1	Application Form	* Download the form from our website and fill it out. * Include a cover letter, a study plan, a consent form, and a checklist.
2	Copy of Passport	* Passport must be valid. (Admission possible only with a minimum of 6 months left before the expiration date of the passport.) * Uzbek nationals must submit a passport valid for overseas departure.
3	Certificate of bank deposit balance (Under the applicant's or a parent's name)	* A certificate showing a bank deposit balance of more than 8 million KRW registered under the applicant's name. (A frozen deposit for 6 months.) * In cases of submitting the certificate under a parent's name, the relevant documents(e.g. family relationship certificate) must be submitted separately. * For Uzbek nationals, the certificate must be issued by one of Korean bank branches located in Uzbek. * The certificate must be issued within 20 days as from the date of application deadline. If the certificate has a specific expiration date, it will be considered as a valid document until the date of expiration on the document. (However, the maximum validity period is 6 regardless of the expiration date on the document.)
4	Graduation certificate	 * The graduation certificate or degree MUST be apostilled or notarized by a consul. * Notarization or apostille must be obtained within 5 months as from the date of application deadline. * As all submitted documents will not be returned, in case that the degree or graduation certificate cannot be re-issued in original, get the official government verification (e.g. Apostille, notarization by embassy) on a copy of degree or certificate and submit the final verification documents in original. * In cases of graduation from Chinese schools, an academic background verification report and a copy of the diploma must be submitted.
5	Final academic transcripts	
6	Family relation certificate & a copy of proof of identification in home country	* The family relation certificate should state the relationship between the applicant and the applicant's parents and their nationality, and be notarized by a consul in the Korean embassy in the home country. * Refer to 'Documents proving family relationships' below. * Copies of the applicant's identification and his/her parents' identifications in home/domestic country.
7	Parent's employment and income certificate	* An employment certificate, income certificate, and/or the business registration certificate should be submitted. * The certificate should include the company's contact information(e.g. official phone number, address, etc.) * For those who work in the agricultural or fishery industries, extra supporting documents issued by the public and/or private institution must be submitted.
8	2 Copies of a passport-sized photo	* Photos should be 3.5cm x 4.5cm in size, be in color, should show a frontal view of the face, and should be with a white background. * Ears and eyebrows should be clearly visible.
-	A certificate of activities	 * In case of more than a year of post-graduation gap, a certificate of activities during the gap period such as enrollment, employment, or work experience should be submitted. * The certificate should include the contact information(e.g. official phone number, address, etc.) of institute where the documents are issued.
-	Copy of Alien Registration Card	* Only applicable for students who already reside in Korea.

^{**} Since documents which should be submitted may differ depending on the visa types, you need to contact the specific person in charge of the required visa type other than D-4-1.

* In case that the certificate is not in Korean or English and/or cannot be re-issued in original,

Translate the certificate in Korean or English		Get an apostille or notarization by embassy in the translated document	\rightarrow	Submit the final verification document in original.
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✓ (Reference) Notarization of Certification of the Highest level of academic attainment

Country	Category		Documents to submit
		chool & University colleges	- The academic background verification report is issued by the Chinese Credentials Verification Institution accredited by the Ministry of Education(<u>www.chsi.com.cn</u> , <u>www.cdgdc.edu.cn.</u>).
China	Vocational High Schools	Regular Specialized Secondary Schools & Vocational High Schools & Adult Specialized Secondary Schools	 Online publication Graduation certificate issued by local education authorities(Only accepted if online authenticity can be verified.): notarized by Apostille Confirmation letter Offline publication Fill out School information confirmation and submit Graduation certificate issued by local education authorities: notarized by Apostille Confirmation letter Graduation certificate issued by the school: After confirmation by the provincial education office(City Department of Education) notarized by Apostille Confirmation letter
		Skilled Workers Schools	The original copy of the online inquiry of the Ministry of Human Resources and Social Security of the People's Republic of China Website(www.mohrss.gov.cn/) must be notarized by Apostille Confirmation letter * only accept cases where authenticity can be verified online.
Others	Countries with Apostille Verification Countries without Apostille Verification		 The graduation certificate(or degree) must be apostilled, and then affixed with an 'Apostille Confirmation letter' A designated government organization in each country provides Apostille verification. * For details of the designated organization for Apostilles, please refer to the website as follows: https://www.hcch.net/en/instruments/specialised-sections/apostille
			- The graduation certificate(or degree) must be notarized by a consul from the Korean embassy in the applicant's home country.

[Apostille]













✓ (Reference) Documents proving family relationship

It MUST include the relationship between the applicant and her/his parent, and their English name and nationality.

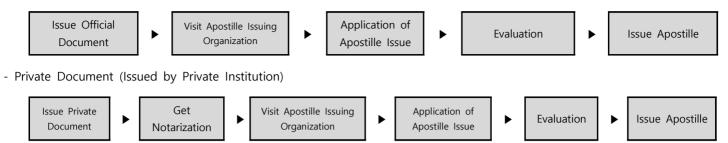
China: Hukouben / Philippines: Family Census / Indonesia: KARTU KELUARGA / Bangladesh: Family Certificate /

Vietnam : So Ho Khau OR Giay khai sinh / Mongolia : Certificate of Family Relations / Pakistan : Family Certificate / Sri Lanka : Family Relation certificate / Myanmar : Family Relation Certificate /

Nepal: Family Relation Certificate / **Kyrgyzstan** · **Kazakhstan** · **Uzbekistan** · **Ukraine** · **Thailand** : Birth Certificate

✓ (Reference) Procedure for the issuance of apostille

- Official Document (Issued by National or Public Institution)



X In case of a private document, there may be some difference according to the national notary and attorney's law, but usually the apostille can be checked by submitting it after receiving a notary notice from the country.

✓ (Reference) List of Apostille Convention Countries (As of 5 Jun, 2024)

	国 名
Α	Albania, Andorra, Antigua and Barbuda, Argentina, Armenia, Australia, Austria, Azerbaijan
В	Bahamas, Bahrain, Barbados, Belarus, Belgium, Belize, Bolivia, Bosnia-Herzegovina, Botswana, Brazil, Brunei Darussalam, Bulgaria, Burundi
С	Cape Verde, Canada, Chile, China, Colombia, Cook Islands, Costa Rica, Croatia, Cyprus, Czech Republic
D	Denmark, Dominica, Dominican Republic
E	Ecuador, El Salvador, Estonia, Eswatini
F	Fiji, Finland, France
G	Georgia, Germany, Granada, Greece, Guatemala, Guyana
н	Honduras, Hungary
ı	Iceland, India, Indonesia, Ireland, Israel, Italy
J	Jamaica, Japan
К	Kazakhstan, Kosovo, Kyrgyzstan
L	Latvia, Lesotho, Liberia, Liechtenstein, Lithuania, Luxembourg
М	Malawi, Malta, Marshall Islands, Mauritius, Mexico, Monaco, Mongolia, Montenegro, Morocco
N	Namibia, Netherlands, New Zealand, Nicaragua, Niue, North Macedonia, Norway
0	Oman
Р	Pakistan, Palau, Panama, Paraguay, Peru, Philippines, Poland, Portugal
R	Republic of Korea, Republic of Moldova, Romania, Russian Federation, Rwanda
S	Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Samoa, San Marino, Sao Tome and Principe, Saudi Arabia, Senegal, Serbia, Seychelles, Singapore, Slovakia, Slovenia, South Africa, Spain, Suriname, Sweden, Switzerland
Т	Tajikistan, Tonga, Trinidad and Tobago, Tunisia, Türkiye
U	Ukraine, United Kingdom of Great Britain and Northern Ireland, United States of America, Uruguay, Uzbekistan
٧	Vanuatu, Venezuela(Bolivarian Republic of)

X Reference URL: https://www.hcch.net/en/instruments/conventions/status-table/?cid=41

05 / Tuition

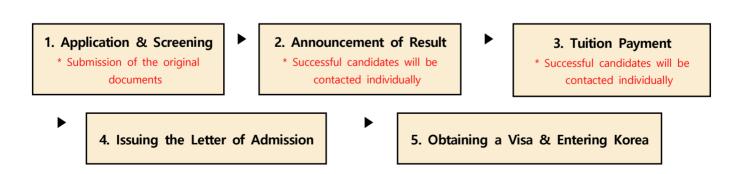
Category	Admission Fee	Tuition	Tuition Insurance Airport Pick-up		Dormitory	
Amount	50,000 KRW	1,400,000 KRW per semester 2,800,000 KRW (2 semesters) 5,600,000 KRW (4 semesters)	Aprox. 70,000 KRW (7 months)	50,000 KRW	Aprox. 950,000 KRW (6 months)	
Note	Non- refundable		Mandatory for D-4 Visa holders - From entry till 6 month; insured by private insurance company - After 6 month since entry; automatically insured by national insurance organization	ТВА	- Total fee depends on the type of room - Meals NOT included	
Payment of Tuition	* Account n	NNGJU BANK, CNU Branch umber: 074-107-563921 name: CHONNAM NATIONAL UI	ucation Center	After entering Korea, payment through a virtual bank account provided by the admin office of dormitory.		

06 / Evaluation Criteria

1 st stage Screening of Documents		Evaluation: "P" or "F"		
2 nd stage	Interview	Evaluation: "P" or "F"		

- In documents screening, examine if all of the required documents have been submitted, and if they are authentic.
- During interviews, overall assessment including the applicant's purpose of study, attitude towards learning, knowledge, etc would be conducted.
- The interview is a phone interview. If necessary, a phone call with the applicant's parents will be made.

07 / Application Procedure



08 / Notes for Applicants

- 1. All applicants must submit the original documents by post or in person during the application period. The submission of copies or scanned copies, or email submission are not accepted. Only original documents physically received at the office by the due date will be accepted. It's applicant's responsibility for the incident in the document delivery process.
- → Address: Korean Department of the Language Education Center, FAO The Admission's Manager, #213 G&R Hub, Chonnam National University, 77 Yongbong-ro, Buk-gu, Gwangju, 61186, South Korea.
- 2. It is mandatory to enroll for at least two semesters (6 months) for the D-4-1 visa issuance.
- 3. Students with the following nationalities must enroll for four semesters (1 year): all African countries, Bangladesh, Mongolia, Vietnam, Myanmar, Nepal, Thailand, Kyrgyzstan, Kazakhstan, Uzbekistan, the Philippines, Cambodia, Sri Lanka, Syria, Iran, Turkmenistan, Pakistan, Afghanistan, India, Iraq, Yemen, Indonesia, Ukraine, Egypt, and Peru.
- 4. If you are unable to get a D-4 visa before the beginning of semester, or if you are not able to enter Korea within 14 days prior to the beginning of semester, the enrollment in the Korean course as well as the visa will be canceled.
- 5. The applicant takes full responsibility for any errors leading to disqualification caused by insufficient/incorrect documents, mistakes, and omissions in the application forms; non-compliance with the requirements for the application procedures, failure to be contacted due to errors in the address or contact information, or failure to follow entry procedures are also wholly the applicant's responsibility.
- 6. Additional documents may be required if deemed necessary. Failure to provide these additional documents or submitting incomplete ones may result in the applicant being excluded from the selection process.
- 7. For documents that cannot be re-issued (such as graduation certificate, birth certificates, family relationship certificate, etc), it's recommended to obtain a notarization or apostille on a copy of document and submit the original document of verification.
- 8. Applicants have the responsibility to check all notices related to admissions from the LEC website and/or e-mails during the admission period, while following all provided instructions. The applicant is responsible for any problems which may lead to perceived disadvantages caused by the failure to check the notices.
- 9. If it appears that an applicant has obtained admission illegally, such as by any forgery and/or alteration of documents, or via an unauthorized proxy interview, the admission will be revoked immediately.
- 10. All of the submitted documents will not be returned, and once submitting the documents, it's considered that you have agreed to the non-return of application documents. The admission fees are also non-refundable.
- 11. Additional documents may be requested for visa issuance and a visa change even after the admission process is completed.
- 12. In cases that any reasons for disqualification are found later in the application process or during the entry procedures to Korea through the refusal of visa issuance, the admission will be canceled even after the admission has been permitted by the LEC at CNU.
- 13. The reasons for disqualification at each screening process will not be disclosed in accordance with standard university policy
- 14. These admission guidelines were originally written in Korean and have been translated into English and Chinese. Should there be any discrepancies or ambiguities in the language used, the Korean version shall take precedence over any translated versions.

전남대학교 한국어 정규강좌 지원서

(Application for Korean Language Program, Chonnam National University)

지원자 번호 Applicant's No.										
인적상황 Personal Information										
성명 (한글	명 (한글 Korean)							3.5*4.5cm		
Name (영0	English)							현색바탕의 여권용 사진		
성별 Condon			출생물							
Gender 생년월일 (YYY	Y/MM/DD)		BIrth 국적	Country				(Siz	e: 3.5cm*4.5)	
Date of birth	.,,,		Natio	nality				_	ground: White)	
여권번호				민등록번호						
Passport No.			Alien	registration No.						
여라처	Address									
Contact Info. 전화	번호 Phone	Number								
이메	일 E-mail									
비상연락처 주소 Emergency	Address									
Contact 전회	번호 Phone	Number								
			지원	l사항 Details of A	pplicat	ion				
학기 Semester	□ 봄 Spring □ 여름 Summer □ 가을 Fall □						겨울 Winter			
기숙사 신청 Dormitory	신청 YES				미	신청 NO				
	교육사형	항 / 출신학교	Educa	tion: Academic Hi	story	starting from	High Scho	ool		
학력 Study record		l교명 of school			학일자 ···· To			비. Not		
Study record 고등학교	ivame	OI SCHOOL	From-To			NO	es			
High school										
대학교 University										
			가	족사항 Family Bac	kgroun	nd				
12.52	71 71	in 14 ct c		직업	및 직정	당 Job and wor	kplace		A 7: ±:	
성명 Name	관계 Relations	생년월일 Date of Bi		직장명 Name of workpl	재직기간 ace Period of car			직위 Position	연락처 Mobile phone	
		(YYYY/MM/DE	0)							
(YYYY/MM/DI		0)								
			기	타 Additional Info	rmatio	n				
지원 경로 Application	Route	□ 유학원 Ag	ency [□ 인터넷 Internet [] 친구 <u>:</u>	소개 Acquaintand	ce/friends	□ 기타 e	tc.	
한국어 학습시간 Korean	study time	☐ Approx. ()	시간 hours						
향후 계획 Future plans □ 학부/대학			원 진학 Admission to Univ. 🗆 귀국 Return to Home country 🗆 기타 etc.							

상기 입학원서 및 제출하는 서류의 모든 내용은 사실이며, 추후 본 서류에서 허위 또는 잘못 기재된 사실이 있을 경우에는 귀교의 결정에 따를 것을 서약합니다.

I affirm that the information I have provided on this application, including personal statements and any other information, is complete and accurate and is my own work. I understand that submission of incomplete or inaccurate information is sufficient cause for revocation of admission or enrollment.

날짜 Date: (YYYY/MM/DD)

지원자 성명 Name of applicant:

(서명 Signature)

자기소개서 및 수학계획서 Self-introduction & Study Plan

성장과정, 수상경력, 관심분야, 지원동기, 입학 후 학습계획, 장래희망 등을 종합적으로 기록 Include how you have developed and matured as a person and student while listing your motives for applying, study plans while at CNU, and plans upon graduation. You may also list any awards, scholarships, or prizes you have received.						

상기 내용은 사실이며, 지원자 본인이 작성하였음을 확인합니다.

I hereby certify that the information provided above is true and correct to the best of my knowledge and has been written by me.

날짜 Date: (YYYY/MM/DD)

지원자 성명 Name of applicant:

지원자 서류 체크리스트

Checklist for Application Documents

|--|

서류 확인 후 Yes 또는 No 에 체크하여 주시기 바랍니다. Please mark (√) in the appropriate box.

		제출 Submissi	여부 on status
	제출서류 Application Documents	네 Yes	아니요 No
1	1-1. 지원자 신청서 1부 Application Form 1-2. 자기소개서 및 수학계획서 Self-introduction & Study Plan 1-3. 지원자 제출서류 체크리스트 Check List for Application Documents 1-4. 개인정보 이용 및 제공 사전 동의서 Consent Form for Personal Information Collection and Use		
2	여권사본 1부 A Copy of passport		
3	재정능력 입증서류 1부* * 본인 또는 부모님 명의의 8백 만원 이상 은행잔고증명서 원본 A certificate showing a bank deposit balance of more than 8 million KRW registered under the applicant's name or applicant's parents		
4	최종학력증명서 또는 재학증명서 원본 1부 A copy of graduation certificate from highest education level * 반드시 아포스티유 혹은 재외공관 영사 확인을 받은 입증서류 제출할 것 Must be apostilled or notarized by a consulate abroad		
5	최종학력 성적 증명서 1부 Transcripts from highest education level		
6	가족관계 입증서류 (출생 증명 내역 포함) 사본 1부 Proof of family relations (including proof of birth)		
7	자국 신분증 사본 (본인 및 부모님) 1부 Copies of the applicant and her/his parents' identification in your country		
8	부모님의 재직증명서 및 수입증명서 원본, 사업자등록증 사본 1부* Parents' employment certificate, income certificate and/or Business registration certificate * 현지 회사 주소 및 연락 가능한 전화번호 반드시 포함 Make sure to include the company's official phone number and address		
9	흰색 바탕의 사진 2장 (3.5*4.5cm) 2 Photo (3.5*4.5cm in size, white background) * 귀와 눈썹이 잘 보여야 함. Ears and eyebrows should be clearly visible		
	한국 내 신청자 추가 제출 서류 Applicants residing in South Korea		
	외국인등록증 앞, 뒷면 사본 A copy of the Alien Registration Card (front and back)		

반드시 위의 체크리스트 순서대로 정렬하여 제출해 주시기 바랍니다,

The application documents must be submitted in the order of the checklist as above.

개인정보 이용 및 제공 사전 동의서 Consent Form for Personal Information Collection and Use

□ 개인정보 수집 및 이용 목적 Consent on personal information collection and use

전남대학교 언어교육원은 한국어 정규 강좌 원서 접수 및 입학 전형을 위해 개인정보를 수집 · 이용하고 있으며, 이 외 다른 목적에는 절대 사용하지 않습니다. This will ONLY be used for an application and admission process of the Korean Regular Course at the Language Education Center of Chonnam National University.

□ 개인정보 수집 및 이용에 대한 동의 Consent on personal information collection and use

1. 개인정보의 종류 Types of personal information

이름, 국적, 성별, 생년월일, 주소, 전화번호, 이메일, 추가 연락처, 출신지역, 학력 등

Full name, nationality, gender, date of birth, address, phone number, e-mail address, additional contact info., region of birth, and academic background etc.

2. 개인정보의 수집 및 이용 목적 Purpose for personal information collection and use

입학 전형(학력 조회, 제출서류 진위여부 등), 사증 관련 업무, 보험 가입, 기타 필요하다고 판단되는 각종 업무

Personal Information will be used for an admission process (check on academic background, authenticity of the document, etc.), visa-related work, insurance registration, and any other necessary work.

3. 개인정보의 보유 및 이용 기간 Possession and utilization period of personal information

개인정보 보유기간의 경과, 처리 목적 달성 등 개인정보가 불필요하게 되었을 때

Until the purpose of its collection and use is fulfilled.

4. 동의를 거부할 권리 및 동의를 거부할 경우의 불이익 Disadvantage in case of refusal

동의하지 않을 경우 입학 지원서를 접수할 수 없습니다. If you disagree on personal information collection and use, you may not be able to submit your application.

개인정보 수집 및 이용에 동의하십니까? Do you agree on personal information collection and use? □ 동의함 Agree

□ 고유식별정보 수집 및 이용에 대한 동의 Consent on unique identifying information collection and use

1. 고유식별정보의 종류 Types of unique identifying information

외국인등록번호(해당자에 한함), 여권번호 Alien registration number (if applicable), passport number

2. 고유식별정보의 수집 및 이용 목적 Purpose for unique identifying information collection and use

입학 전형(학력 조회, 제출서류 진위여부 등), 사증 관련 업무, 보험 가입, 기타 필요하다고 판단되는 각종 업무

Personal Information will be used for an admission process (check on academic background, authenticity of the document, etc.), visa-related work, insurance registration, and any other necessary work.

3. 고유식별정보의 보유 및 이용 기간 Possession and utilization period of unique identifying information

고유식별정보 보유기간의 경과, 처리 목적 달성 등 개인정보가 불필요하게 되었을 때 Until the purpose of its collection and use is fulfilled.

4. 동의를 거부할 권리 및 동의를 거부할 경우의 불이익 Disadvantage in case of refusal

동의하지 않을 경우 입학 지원서를 접수할 수 없습니다. If you disagree on personal information collection and use, you may not be able to submit your application.

고유식별정보 처리에 동의하십니까? Do you agree on unique identifying information collection and use?
☐ 동의함 Agree

□ 개인정보 제3자 제공에 대한 동의 Consent on providing personal information to third parties

1. 개인정보를 제공 받는 자 A third party who receives personal information

법무부 관할 출입국 관리 사무소, 보험회사 Immigration office under Ministry of justice, Insurance company, Library

2. 제공하는 개인 정보 종류 Type of released information

성명, 국적, 성별, 생년월일, 여권번호, 주소, 연락처, 학력사항 등 Full name, nationality, gender, date of birth, passport number, address, phone number, academic background etc.

3. 제공받는 자의 보유 및 이용 기간 Receiver's possession and utilization period

제공받는 자의 이용목적을 달성할 때까지 Until the receiver's purpose of use is fulfilled

4. 동의를 거부할 권리 및 동의를 거부할 경우의 불이익 Disadvantage in case of refusal

동의하지 않을 경우 입학 지원서를 접수할 수 없습니다. If you disagree on provision of personal information, you may not be able to submit your application and receive any provision of convenience for you.

개인정보의 제3자 제공에 동의하십니까? Do you agree on provision of personal information to a third party?

동의 Agree

※ 신청인이 만 19세 미만 미성년자인 경우 반드시 법정대리인의 동의가 필요함. If you are underage, agreement of legal representative required.

본인은 본 "개인정보 이용 및 제공 사전 동의서" 내용을 읽고 명확히 이해하였으며, 이에 동의합니다.

I have read and clearly understood and agree to the above.

날짜 Date: (YYYY/MM/DD)

지원자 성명 Name of applicant:_____(서명 Signature)

법정대리인 성명 Name of legal representative:_____ (서명 Signature) 관계 Relationship with applicant: ___